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**FLORIDA NURSES
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Florida Nurses Leadership Academy

2017

Florida Nurses Association
P.O. Box 536985
Orlando, FL. 32853-6985

Florida Nurses Leadership Academy

A Corporate Special Interest Group of the Florida Nurses Association and the Florida Nurses Foundation

Description

The Florida Nurses Leadership Academy (FNLA) is a partnership program of the Florida Nurses Association (FNA) and the Florida Nurses Foundation (FNF) with the purpose of developing future nursing leaders. The goal is to provide tools, education and opportunities to registered nurses to assist them in becoming active members and skillful leaders in the Florida Nurses Association.

The Participants (Associate)

A maximum of two (2) registered nurses will be selected from each of the eight (8) regions of the Florida Nurses Association, for a possible total of 16 associates each year. A new class of FNLA associates will be appointed each year and will be involved in FNLA for a period of two years. In the first year, the associate will receive mentoring into potential leadership roles in the FNA. In the second year the associate will transition to a mentor role for new associates. Membership in the FNLA is continuous for the life of FNA membership.

Eligibility Criteria

1. Must have an active paid membership in the Florida Nurses Association
2. Must have an active, unencumbered Registered Nurse license in the State of Florida
3. Must have at least one year of experience as a Registered Nurse

Application process

Application packets will be distributed to members of FNA. The FNLA applicant must provide evidence of leadership or advocacy activities in their work environment and community volunteerism.

The completed application packet must be received in the FNA office on or before **January 12, 2017**.

Incomplete applications will not be reviewed. Recipients will be notified of Associate appointment no later than February 12, 2017 and should plan to attend the FNA Membership Assembly, September, 2017 (Dates to be announced).

Checklist of required documents for application packet:

	Completed application form, including personal statement on the importance of nursing leadership and what leadership means to you
	FNA Membership Number
	Current resume or CV
	Letter of support from fellow nurse at place of employment, who is currently in a leadership role such as a charge nurse, attesting to leadership qualities and/or activities.
	Letter of reference from a nursing professor, work supervisor, or committee chair (nursing-related) attesting to leadership qualities.
	Agree to assume a leadership role within FNA or run for an elected position within FNA (i.e. FNA SIG, FNA Committee, FNA Board)

Selection Process

A selection committee will review all applications received by the published deadline and notify associates of acceptance to the FNLA. Members of the selection committee will be appointed by the FNA President, with the exception of the FNF appointment. Committee members will serve for a term of one

year and may not serve more than six years consecutively. Nominees to the selection committee must be a current member of the FNA with full membership privileges. Members may self-nominate to serve on the FNLA selection committee.

Composition of the selection committee:

FNA Leadership Development Committee Members

(at least one of the committee members must be a current elected member of the FNA Board of Directors and at least two members must be FNA members in good standing with full membership privileges)

Expectations of Florida Nursing Leadership Academy Associates

Associates will be guided by a mentoring team and are expected to engage in at least eight (8) leadership or advocacy activities during the program year. Ideally, these activities will be spread throughout the year and include a blend of observation and active participant experiences (see below).

<i>Required Activities- (Associates are expected to participate in all listed activities):</i>	
	Attend FNLA orientation
	Participant in conference call with FNLA Mentor at least quarterly
	Submit quarterly activity report (January, April, July, October)
Observation Experiences (Choose at least two during the year)	
	Attend a Board meeting of FNA or FNF (face-to-face or conference call)
	Attend a FNA Committee or Task Force Meeting
	Join a Special Interest Group
	Write an editorial opinion to a local newspaper
	Attend a Florida Board of Nursing meeting
	Attend ANA Membership Assembly
	Attend a Quality and Unity In Nursing (QUIN) Council Meeting
Participation Experiences (Choose at least three during the year)	
	Present about FNA at a local Regional FNA meeting
	Serve in FNA appointed position
	Assist with an FNA event (planning committee, event volunteer, etc)
	Run for FNA elected position (after 1 year membership)
	Attend FNA Membership Assembly
	Submit a Clinical Excellence Exemplar to FNA
	Attend FNA Advocacy Days
	Participate in Special Interest Group discussion or activity
	Participate in a Regional meeting or conference call
	Submit a Reference Proposal to the FNA Reference Committee
	Become a Legislative District Coordinator (LDC)
	Develop a relationship with at least one local state legislator
	Spend a day in Tallahassee with an FNA Lobbyist during session
	Testify before a Legislative Committee
	Present at a FNA conference
	Write an article for <i>The Florida Nurse</i> or <i>Focus on the Foundation</i>
	Serve as contact or mentor to new grads in FNA
	Make a donation to the Florida Nurses Foundation
	Organize a local Regional FNA event

Application

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Applicant Information

Name	
Street Address	
City, ST ZIP	
Home Phone	
Mobile Phone	
E-Mail Address	
The best way to reach me is by	

Educational Experience:	
Type of program: <input type="checkbox"/> Initial RN preparation (ASN, BSN) <input type="checkbox"/> 2 nd degree accelerated program <input type="checkbox"/> RN to BSN program <input type="checkbox"/> Masters <input type="checkbox"/> PhD or DNP	How long have you been a nurse:
Florida RN License number:	
<i>Is your Florida RN an active, unencumbered license?</i>	

Leadership Activity

Provide evidence of leadership or advocacy activities.	
Professional Association List activities, offices held Attach membership card.	
Work activities List membership(s) or name of committee, activities, regularity of meetings, committee work	
Community activities List association membership(s), volunteer work, committee work	

Extracurricular Activities

List or describe any extracurricular activities (nursing and non-nursing) for the past three (3) years that are not included in Leadership Activities mentioned above.

Personal Statement

Please comment on the importance of nursing leadership. What does leadership mean to you? How would the FNLA benefit your professional growth? (Limit 500 typewritten words.)

Agreement and Signature

If appointed, I agree to participate in the Florida Nurses Leadership Academy for two years. The first year I will engage in leadership and advocacy activities as I am mentored into potential future leadership roles in the FNA. The second year I will serve as a mentor to new FNLA Associates.

Name (printed)	
Signature	
Date	

Include all required documents with signed, completed application.

- Current Resume or CV
- FNA membership Number/Professional Association Membership Card(s)
- Letter of support from fellow nurse at place of employment, who is currently in a leadership role such as a charge nurse, attesting to leadership qualities and/or activities.
- Letter of reference from a nursing professor, work supervisor or committee chair (nursing-related) attesting to leadership qualities.

Send completed application packet to: FNA/P.O. Box 536985/Orlando, FL 32853-6985 or info@floridanurse.org